

APPENDIX I

EAST AYRSHIRE COUNCIL

**CHILDREN, FAMILIES AND CRIMINAL JUSTICE SUB-COMMITTEE OF THE
SOCIAL WORK COMMITTEE**

**MINUTES OF MEETING HELD ON WEDNESDAY 30 SEPTEMBER 1998 AT 1400
HOURS, IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON
ROAD, KILMARNOCK**

PRESENT: Councillors Jane Darnbrough, Alan Campbell, Jim O'Neill, Kathleen Hall and John Smith.

ATTENDING: Bernadette Docherty, Senior Depute Director of Social Work; Donal Flannery, Principal Officer (Criminal Justice); Lesley Gibson, Principal Officer (Children and Families); Patricia McColgan, Assistant Principal Officer (Children and Families); Julie Armstrong, Senior Administrative Officer; and Melanie Macleod, Administrative Officer.

APOLOGIES: Councillors Gordon Cree, Ronald Brailsford, Eric Ross and Jimmy Boyd.

CHAIR: Councillor Jane Darnbrough, Chair

**WOMEN OFFENDERS - A SAFER WAY: REVIEW OF COMMUNITY DISPOSALS
AND THE USE OF CUSTODY FOR WOMEN OFFENDERS IN SCOTLAND**

1. There was submitted a report dated 23 September 1998 (circulated) by the Director of Social Work on the content of the review report on community disposals and the use of custody for women offenders in Scotland and which sought agreement on the response to be forwarded to the Scottish Office.

It was agreed:-

- (i) to approve the forwarding of comments, based on Section 7 of the report, to the Scottish Office;
- (ii) that the Director of Social Work submit a report to the next meeting of the Sub-Committee detailing the results of the review of services for women offenders in East Ayrshire; and
- (iii) otherwise to note the content of the report.

**LOCAL AUTHORITIES DUTIES TO ARRANGE FOR THE RETENTION AND
RETRIEVAL OF ADOPTION RECORDS AND RECORDS OF CHILDREN
ACCOMMODATED BY THE AUTHORITY**

2. There was submitted a report dated 23 September 1998 (circulated) by the Director of Social Work which sought approval to commence using the Ayr Authorities Archives for the consignment and storage of all adoption records and records of children accommodated by the local authority.

It was agreed:-

- (i) that all consignments of adoption records and records of children formerly accommodated should be made to the Ayr Archivist, Ayrshire Records Centre, Ayr;
- (ii) that records already consigned to and held by the Glasgow City Archivist relating to the former Ayr Council and the former North Ayrshire and South Ayrshire district of Strathclyde Regional Council remain in the Glasgow City Archives; and
- (iii) otherwise to note the content of the report.

SOCIAL WORK SERVICES IN THE CRIMINAL JUSTICE SYSTEM: PLANNING STATEMENT 1999-2000

3. There was submitted a report dated 23 September 1998 (circulated) by the Director of Social Work on the content of the 1999-2000 Planning Statement for Social Work Services in the Criminal Justice System and which sought approval to forward the Planning Statement to the Scottish Office.

It was agreed:-

- (i) to approve the forwarding to the Scottish Office of the Planning Statement detailed in Appendix I of the report; and
- (ii) otherwise to note the content of the report.

“CHILDREN’S SAFEGUARDS REVIEW” - KEY ISSUES FROM THE REPORT BY ROGER KENT FOR THE SCOTTISH OFFICE

4. There was submitted a report dated 23 September 1998 (circulated) by the Director of Social Work on the content of “Children’s Safeguards Review”, a report by Roger Kent for the Scottish Office and which proposed action to be taken.

It was agreed:

- (i) to recommend to Council the approval of the policy and procedures for residential child care staff referred to in Section 3 of the report;
- (ii) that the Director of Social Work progress these matters in conjunction with other appropriate Departments of the Council, principally the Departments of Education and Personnel; and
- (iii) otherwise to note the content of the report.

HEALTH AND SOCIAL WORK AND RELATED SERVICES FOR MENTALLY DISORDERED OFFENDERS IN SCOTLAND

5. There was submitted a report dated 23 September 1998 (circulated) by the Director of Social Work on the contents of a Scottish Office consultation document in relation to Health and Social Work and Related Services for Mentally Disordered Offenders in Scotland and which sought approval to forward comments to the Scottish Office.

It was agreed:-

- (i) to approve the forwarding to the Scottish Office of the comments detailed in Section 4 of the report; and
- (ii) otherwise to note the content of the report.

SECURE ACCOMMODATION

6. There was submitted a report dated 23 September 1998 (circulated) by the Director of Social Work on the statutory duty to provide or arrange the provision of Secure Accommodation in order to discharge those duties to look after certain children as determined by the Children (Scotland) Act 1995, Sections 17 and 75, and laid out in the Secure Accommodation (Scotland) Regulations 1996, and which sought approval of the policy and procedure document providing guidance for staff in the implementation of those duties and responsibilities

It was agreed:-

- (i) to approve the proposals contained within the report;
- (ii) to recommend to Council the approval of the related policy and procedure document appended to the report; and
- (iii) otherwise to note the content of the report.

The meeting terminated at 1502 hours